



**I. COURSE DESCRIPTION:**

This course has been designed to acquire the knowledge and skills to prepare a patient for examination. Skills include measuring vital signs, height and weight. Students will learn positioning, draping and specimen collection.

**II. LEARNING OUTCOMES AND ELEMENTS OF THE PERFORMANCE:**

Upon successful completion of this course, the student will demonstrate the ability to:

1. Understand the principles of infection control and asepsis.  
Potential Elements of the Performance:
  - discuss infectious disease and disease transmission
  - explore the concept of infection control
  - explain universal precautions
  - define, compare and contrast medical and surgical asepsis
  - demonstrate proper hand washing techniques
  - discuss disposal of soiled items
2. Prepare a client for examination.  
Potential Elements of the Performance:
  - demonstrate the proper procedures for transfer, positioning and draping a client for examination.
3. Accurately measure vital signs.  
Potential Elements of the Performance:
  - demonstrate the procedures for temperature, pulse, respirations, height and weight
4. Complete parts of the health history.  
Potential Elements of the Performance:
  - demonstrate recording identifying information (name, address, telephone, health insurance number)
  - demonstrate appropriate recording of vital signs
5. Understand common specimen collection requirements  
Potential Elements of the Performance:
  - list common specimen collection procedures
  - discuss the procedures for specimen collection
6. Perform set-up of a specimen and procedural tray.  
Potential Elements of the Performance:
  - state the common types of tray used for specimen collection and procedures
  - demonstrate the appropriate methods of setting up a tray for specimen collection and procedure

**III. TOPICS:**

1. Infection control
2. Universal precautions
3. Asepsis
4. Hand washing
5. Client preparation for examination
6. Health history
7. Vital signs
8. Transfer
9. Positioning and draping
10. Common specimen collection procedures (urine, throat, nose, wound, sputum, stool, blood)
11. Procedural trays.

**IV. REQUIRED RESOURCES/TEXTS/MATERIALS:****V. EVALUATION PROCESS/GRADING SYSTEM:**

The following semester grades will be assigned to students in post-secondary courses:

Lab practice	-	S or U
Post Lab Quizz	-	60% = S or U

Students must receive a satisfactory (S) grade for both the lab practice and post lab quiz to successfully complete this course.

<u>Grade</u>	<u>Definition</u>	<u>Grade Point Equivalent</u>
A+	90 – 100%	4.00
A	80 – 89%	3.00
B	70 - 79%	2.00
C	60 - 69%	1.00
D	50 – 59%	0.00
F (Fail)	49% and below	
CR (Credit)	Credit for diploma requirements has been awarded.	
S	Satisfactory achievement in field /clinical placement or non-graded subject area.	
U	Unsatisfactory achievement in field/clinical placement or non-graded subject area.	
X	A temporary grade limited to situations with extenuating circumstances giving a student additional time to complete the requirements	

	for a course.
NR	Grade not reported to Registrar's office.
W	Student has withdrawn from the course without academic penalty.

**Note:** For such reasons as program certification or program articulation, certain courses require minimums of greater than 50% and/or have mandatory components to achieve a passing grade.

It is also important to note, that the minimum overall GPA required in order to graduate from a Sault College program remains 2.0.

## VI. SPECIAL NOTES:

### Special Needs:

If you are a student with special needs (e.g. physical limitations, visual impairments, hearing impairments, or learning disabilities), you are encouraged to discuss required accommodations with your professor and/or the Special Needs office. Visit Room E1101 or call Extension 703 so that support services can be arranged for you.

### Retention of Course Outlines:

It is the responsibility of the student to retain all course outlines for possible future use in acquiring advanced standing at other post-secondary institutions.

### Plagiarism:

Students should refer to the definition of "academic dishonesty" in *Student Rights and Responsibilities*. Students who engage in "academic dishonesty" will receive an automatic failure for that submission and/or such other penalty, up to and including expulsion from the course/program, as may be decided by the professor/dean. In order to protect students from inadvertent plagiarism, to protect the copyright of the material referenced, and to credit the author of the material, it is the policy of the department to employ a documentation format for referencing source material.

### Course Outline Amendments:

The professor reserves the right to change the information contained in this course outline depending on the needs of the learner and the availability of resources.

Substitute course information is available in the Registrar's office.

<include any other special notes appropriate to your course>

## VII. PRIOR LEARNING ASSESSMENT:

Students who wish to apply for advanced credit in the course should consult the professor. Credit for prior learning will be given upon successful completion of a challenge exam or portfolio.

**VIII. DIRECT CREDIT TRANSFERS:**

Students who wish to apply for direct credit transfer (advanced standing) should obtain a direct credit transfer form from the Dean's secretary. Students will be required to provide a transcript and course outline related to the course in question.